

# **CONSTITUTION OF THE MAIDENS OF MISCHIEF**

## **ARTICLE 1 - NAME.**

The organization or krewe shall be known as the Maidens of Mischief ("Maidens").

## **ARTICLE II - GOALS**

The goals of the organization shall be to:

- 1) Participate in at least one Mardi Gras parade each year
- 2) Attend and/or present a carnival ball each year
- 3) Present other social events as deemed appropriate by the organization
- 4) Participate in charitable or other community events for the betterment of Baldwin County, Alabama

## **ARTICLE III - PLACE OF BUSINESS**

The principal place of business for the Maidens of Mischief shall be Baldwin County, Alabama.

## **ARTICLE IV - Duration**

The duration of the organization shall be perpetual.

## **ARTICLE V - Membership**

The membership of the Maidens of Mischief shall consist of women who have attained the age of twenty-one (21) years of age and who have met all other qualifications as delineated by the By-Laws of the Maidens of Mischief.

The Maidens of Mischief is a social organization with no business purpose other than social functions for its members. The organization in accordance with all state and federal laws does not discriminate against any person because of race, color, sex, national origin, religion, age, or disability.

## **ARTICLE VI – Officers**

The Executive Officers (“Executive Committee”) of the Maidens of Mischief shall consist of the following:

President  
Vice-President  
Secretary  
Treasurer  
Parliamentarian

In addition to the Executive Officers, there shall be up to six (6) members in good standing elected as Members of the Board of Directors.

The Executive Officers shall be determined through the processes and procedures in accordance with the By-Laws by the membership at the annual meeting by ballot in accordance with the By-Laws. A majority of votes cast shall determine the election of the officers.

## **ARTICLE VII – Government**

The Maidens of Mischief shall be governed by the Board of Directors along with an Advisory Committee which shall consist of at least two founding members of the Maidens of Mischief. The Advisory Committee shall vote as a unit with one total vote eligible to be cast by the Advisory Committee. The founding members of the Maidens of Mischief shall be the individuals whose names are provided below and signed on the by-laws.

The Board of Directors shall consist of eleven (11) qualified women who are active and in good standing and shall include the five (5) members of the Executive Committee and up to six (6) additional Board officers elected in accordance with the By-Laws. At this time, two of the six additional Board officers’ positions are filled with the position of Community Liaison and Membership Liaison.

Vacancies that occur on the board shall not be filled by appointment, but shall be filled only by election according to the By-Laws. The next election of the Board of Directors shall be on March 1, 2025. The current board shall serve their terms until March 1, 2025, when an election shall occur of the officers who have a one-year term on the board.

If immediate action is required, the President may appoint an interim Board Member who is approved by a majority vote of the Board who will serve until the next general meeting. At the next general meeting, the Board position must be filled by an election by a majority of the members present.

The Board of Directors shall have general supervision over the daily business of the Maidens of Mischief and shall establish policies and rules governing the organization. The Board shall have the power to act on behalf of the organization to buy, sell, mortgage, assign, pledge, lease or rent any property, personal or real, as it deems necessary to further the stated goals of the organization. The Board may authorize any expenditures for the benefit of the organization not to exceed the sum of \$5,000 without the approval of a majority of the membership. Any expenditures on behalf of the organization that exceed the sum of \$5,000 shall require approval by a majority of members present at the next general meeting.

The Executive Officers shall have the authority to recommend the removal or expulsion from the Maidens of Mischief any member of the Board of Directors. Expulsion or removal recommendations by the Executive Officers concerning a Board Member shall require a nine-eleventh (9/11) vote of the Board of Directors.

The Board of Directors shall have the authority to recommend removal and/or expulsion of any general member of the Maidens of Mischief. Expulsion and/or removal of any member by the Board of Directors concerning any other member shall require a three fourths (3/4) vote of the Board of Directors.

The recommendation of the Board of Directors must be presented to general membership for a resolution in accordance with the procedures set forth in the By-Laws.

The maximum overall membership of the Maidens of Mischief shall be determined by the Board of Directors.

### **ARTICLE VIII – Meetings**

Regular membership meetings shall be held monthly on the second Tuesday of each month or at another date and time designated by the President. No non-members of the organization shall be allowed to attend the membership meetings.

The President further has the authority to call a general meeting at other dates and time with approval of the Executive Board if necessary for the benefit of the organization.

The President may also call a Board of Directors meeting at any time necessary for the benefit of the organization.

## **ARTICLE IX – Amendments**

This Constitution may be amended at an annual meeting by a two-thirds (2/3) vote of those present or by written proxy. The proposed amendment must be submitted in writing to the Board of Directors at a scheduled Board meeting and signed by two active members. Individual members shall be limited to voting no more than two proxies per meeting.

The proposed amendment must also have been submitted to the general membership at a regular membership meeting prior to the vote by the Board of Directors.

## **ARTICLE X – Parliamentary Authority**

Our organization shall follow “Robert’s Rules of Order” when conducting meetings.

# **BY-LAWS OF THE MAIDENS OF MISCHIEF**

## **ARTICLE 1 – Membership**

The membership of the Maidens of Mischief shall be comprised of women who have attained the age of twenty-one (21) years of age or older in good standing with respect to dues and assessments and whom have been accepted by the membership.

Any member of the Maidens of Mischief may sponsor an individual for membership into the organization by submitting a membership application for the proposed member. The completed application must be signed by the proposed member.

The application will be presented to a board member who will present it to the Membership Chairwoman. The Membership Chairwoman shall present the application to the Board of Directors for their approval before announcement to the membership for voting the member into the organization.

Upon approval of a vote for the proposed member, a check will be payable by the new member to the Treasurer who will deposit the sum into the organization’s bank account. The Secretary will obtain all pertinent information of the new member including name, phone number, address, and email address.

Until a proposed member is approved by the Board of Directors and voted on by general membership, and has paid the required fees, she is not allowed to attend the organization’s meetings, ride in the parade, mask at any event, or attend the ball except as a guest of a member.

## **ARTICLE II – Duties of the Members**

The duties for the membership shall be to cooperate with the Executive Officers in preserving order and decorum at all meetings, as well as during the parade, ball and social events.

All guests invited to attend a ball must be twenty-one years of age or older at the time of the ball.

Members are required to pay their dues. Current annual dues are set at \$500.00 for all members. In order to qualify in good standing for the year, a minimum of ½ of the annual dues must be paid by all members on or before April 1<sup>st</sup> with the other ½ of the annual dues paid on or before October 1<sup>st</sup> of each year. Membership includes the participation in all of the organization's social events and meetings.

Any member who has not paid her membership dues in full by November 1<sup>st</sup> will have her name removed from the roster. No member shall be permitted to ride on a float during Mardi Gras unless she is a "paid in full" member. No member shall receive a refund on membership dues unless approved by a majority of the Board.

Members are required to attend at least six membership meetings per year to be in good standing as a member of the Maidens of Mischief. Members shall not miss any mandatory meetings with notice given to members by the Executive Board in writing of what constitutes a mandatory meeting. Additionally, members are also required to contribute their time to all krewe sponsored events. In the event a member does not attend at least six membership meetings per year and/or fails to contribute their time to krewe sponsored events, said member may be removed as a member of this organization upon a majority vote by the Board of Directors.

In the event that a member resides out of state and is unable to attend a krewe sponsored work event, the Board will impose a fine of \$100.00 upon that member per work-related event that said member misses.

In the event that a member is unable to attend a krewe sponsored work event, the Board will impose a fine of \$100.00 upon that member. The Board has the discretion to waive the fine upon good cause shown by the member.

## **ARTICLE III – Election & Terms**

The management of the organization shall be duly vested in the Board members.

The Board shall consist of five Executive Officers consisting of the President, Vice-President, Secretary, Treasurer, and Parliamentarian and up to six (6) at large members.

The office of President, Vice-President, Secretary and Parliamentarian shall have a one-year term. After the term of one year, the Vice-President will rise to President. The Secretary will rise to Vice-President, and the Parliamentarian will rise to Secretary. The term of Treasurer and Community Liaison shall be for a three-year term. Although the Treasurer may be elected to other positions after serving a three-year term, the Treasurer may not be elected to two consecutive terms as Treasurer.

To be elected to the Board, a member must have previously served as the chairwoman of a committee for one year. To be elected to serve as President, a member must have served two years as an Executive Officer.

In the inaugural election of the six (6) at-large members, three (3) members shall serve a one-year term and three (3) members shall serve a two-year term. This inaugural election shall take place on March 1, 2025. After the inaugural election, all at-large members shall serve a two-year term.

This system of elections is intended to maintain continuity within the Board while allowing new opinions and a free flow of leadership throughout the organization.

#### **ARTICLE IV – Executive Officers**

##### **President**

The President shall preside over all general meetings of the organization and supervise all business of the organization. This includes, but is not limited to, overseeing all of the committees referenced in these by-laws. The President shall create an agenda for all meetings and oversee all krewe activities and functions. Additionally, she shall maintain and provide safekeeping of all official documents and krewe memorabilia. She shall upload the Constitution and By-Laws and shall be an ex-officio member of each of the standing committees. The President, with approval of the Executive Board, may call a special general meeting at any time in the best interest of the Maidens of Mischief.

The President, with approval of the Board, shall execute all contracts that may obligate the organization to any financial liability or action related to events or activities organized or co-sponsored by the organization. Specifically, the President can buy, sell, mortgage, assign, pledge, lease or rent any property, both personal or real, as she deems necessary for the objectives of the krewe.

## **Vice-President**

The Vice President shall assist the President in all work regarding the organization and shall perform all duties of the office of President in the absence of the President. In the event that the President is absent or unavailable, the Vice President shall, with approval of the Board, execute all contracts that may obligate the organization to any financial liability regarding the organization. Additionally, if the President is not available, she shall have the power to buy, sell, mortgage, assign, pledge, lease or rent any property, both personal or real, as she deems necessary for the objectives of the krewe.

In the event that the organization selects a Queen, the Vice President will schedule all activities of the Queen for the Maidens of Mischief functions for her reigning year.

The Vice-President shall also preside over the Philanthropy Committee and the Philanthropy Chairwoman shall report directly to the Vice-President.

## **Secretary**

The Secretary will take roll and maintain the minutes at all meetings of the krewe and Board. This includes maintaining a digital version of all of the minutes of the krewe and Board and providing the other members of the Executive Board access to the digital version if requested. The Secretary shall give notices in accordance with the provisions of the by-laws and be the custodian of records for the krewe. The Secretary shall be responsible for sending out meeting announcements along with notice of any social gatherings to be attended by the krewe, The Secretary shall send an agenda to each member prior to the general meeting.

The Secretary shall maintain an accurate membership roster with the name, address, phone number, and email address of each member.

The Secretary shall also preside over the Parade Committee and the Parade Chairwoman shall report directly to the Secretary.

## **Treasurer**

The Treasurer shall collect all dues and receive all monies pertaining to the organization, pay all bills, and disburse funds as directed by the Executive Committee and in accordance with the budget adopted by the organization. The Treasurer shall submit a monthly financial report to the Executive Committee.

The Executive Committee, by majority vote, may require an audit of the organization's accounts. The Treasurer must maintain an accounting system approved by the Executive Committee. All checks for bill paying or disbursement of the organization's

funds shall be by two signature system with the Treasurer and/or President or Vice-President's signature on each check.

The Treasurer and President shall be responsible for any tax-related filings that may be necessary. The Treasurer shall assist in preparation of the budget, help develop fundraising plans, and make financial information available to the Board and organization.

All checks to be written for the disbursement of the organization's funds more than \$1,000 must be approved by a majority vote of the Executive Officers at a regular or specially called meeting.

The Treasurer shall also preside over the Fundraising Committee and the Fundraising Committee Chairwoman shall report directly to the Treasurer.

### **Parliamentarian**

The Parliamentarian's duty shall be to control the members at meetings, social events and Executive Committee meetings. When requested by the Board, she shall offer an opinion on any procedural question covered under the current edition of Robert's Rules of Order Newly Revised. These rules shall govern the organization and shall be followed at all times along with this Constitution and By-Laws.

Any opinion of the Parliamentarian shall be subject to approval by a majority vote of the Board.

The Parliamentarian shall maintain a copy of the current Constitution and By-Laws for review by any member at any time.

The Parliamentarian shall also preside over the Ball Committee and the Ball Committee Chairwoman shall report directly to the Parliamentarian.

### **Community Liaison**

The Community Liaison will serve as the point of contact between the Baldwin County, Alabama, community and this organization. She will seek both charitable and social engagements that are worthy for the krewe to participate in as an organization. Additionally, she will serve as the contact person for the krewe for any media outlets including magazine, social media, etc.

The Community Liaison shall preside over the Social Committee and the Social Committee Chairwoman shall report directly to the Community Liaison.

## **Membership Liaison**

The Membership Liaison shall facilitate the growth and expansion of the organization by seeking new members. This individual shall maintain the membership application for the organization and ensure that all member's information is up to date at all times.

Additionally, she will inform potential and current members of all krewe-related events. The Membership Liaison will assist the Secretary in maintaining an accurate roster at all times.

The Membership Liaison shall also preside over the Costume Committee and the Costume Committee Chairwoman shall report directly to the Membership Liaison.

## **ARTICLE V - Committees**

### **Ball Chairwoman**

The Ball Chairwoman's duties shall be the following:

- a. Promote and execute all ball arrangements with approval of the Executive Committee.
- b. Provide updates at general member meetings.
- c. Select and negotiate a venue which includes all of the logistical requirements of such an event.
- d. Provide all documentation including invoices and contracts related to the ball which must be approved by the Executive Committee.
- e. Coordinate and secure decorations, music, food/drink, photography, clean-up, etc.
- f. Insure storage and disposal of decorations after the ball.
- g. That this committee shall consist of a chairwoman and at least two other members.
- h. Submit a financial proposal of the expenses related to the Ball to the Executive Committee one-hundred eighty (180) days prior to the date of the krewe's ball.
- i. Ensure all records and receipts are given to the Treasurer.
- j. Any other duties required by the President.

## **Parade Chairwoman**

The Parade Chairwoman's duties shall be the following:

- a. Promote, organize and execute all parade arrangements with approval of the Executive Committee.
- b. Provide updates at general member meetings.
- c. Provide all contracts and invoices related to the parade which must be approved by the Executive Committee.
- d. Verify dates of all parades that the krewe will participate in and ensure that the krewe is signed up with the organization in charge of each parade in a timely fashion.
- e. Verify that members have an assortment of throws for the parades that the krewe participates in.
- f. Ensure cleaning of float before and after parade.
- g. Work with the Costume committee to insure that all members have the proper costumes and mask.
- h. Organize the parade order, float positions, transportation, generators, hitches, etc.
- i. Submit a financial proposal of the expenses related to the parade to the Executive committee at least one-hundred eighty (180) days prior to the date of the parade.
- j. Ensure that all records and receipts are given to the Treasurer.
- k. This committee shall consist of a chairwoman and at least two other members.
- l. Any other duties required by the President.

## **Costume Chairwoman**

The Costume Chairwoman's duties shall be to:

- a. Organize and execute all costumes with the approval of the Executive Committee.
- b. Work with a costume designer to create and product costumes for the parade.
- c. Work with all members to obtain measurements of all members and assist in the order and delivery of the costumes.
- d. Apprise the Executive Committee of all costs in writing of the costume design from start to finish.
- e. Provide a financial proposal to the Executive Committee at least one-hundred eighty (180) days prior to the date of the parade.
- f. That this committee shall consist of a chairwoman and at least one other member.
- g. Any other duties required by the President.

## **Social Chairwoman**

The Social Chairwoman's duties shall be to:

- a. Plan, organize and conduct all non-fundraising social events for the entertainment of the krewe with the approval of the Executive Committee.
- b. Coordinate food and decorations as needed for social functions.
- c. Inform members at all general meetings of upcoming events.
- d. Work with the Secretary to notify the krewe of events.
- e. Maintain the krewe's social media profile, along with notifying members of upcoming social events on social media.
- f. Perform any duties required by the President.
- g. That this committee shall consist of a chairwoman and at least two other members.

## **Fundraising Chairwoman**

The Fundraising Chairwoman's duties shall be to:

- a. Responsible for revenue generating items of the organization.
- b. Submitting fundraising ideas to the Executive Committee for approval with a budget for each activity and a projected return on the fundraising event.
- c. The Chairwoman shall report directly to the Treasurer.
- d. That this committee shall consist of a chairwoman and at least two other members.
- e. Perform any duties required by the President.

## **Philanthropy Chairwoman**

The Philanthropy Chairwoman's duties shall be to:

- a. Obtain non-profit, civic, and other charitable causes that are beneficial for the krewe's involvement to this community as a whole.
- b. That this committee will consist of a chairwoman and at least one other member.
- c. Perform any duties required by the President.

## **ARTICLE VI – Finances**

The Chairwoman of the Parade, Ball, and Fundraising Committees shall be responsible for submitting a written budget to the Treasurer no less than one-hundred eighty (180) days prior to the event.

All Members and/or Committees who handle funds of the organization are required to furnish a written financial report, which shall be subject to an audit, to the Treasurer. It must be presented to the Treasurer no later than forty-five days after the event by the Chairwoman.

## **ARTICLE VII – Quorum**

Fifteen members present in person or by written proxy shall constitute a quorum for a meeting of the organization. Individual members shall be limited to voting no more than two proxies per meeting.

Five members shall constitute a quorum of the Executive Officers.

## **ARTICLE VIII – Amendments**

The By-Laws may be amended at any annual meeting by a 2/3 vote of those present in person or by written proxy provided notice of the proposed amendments has been given via USPS or electronic correspondence to the addresses on file with the Secretary a minimum of fifteen days prior to the meeting. Individual members shall be limited to voting no more than two proxies per meeting.

All such proposed amendments of the by-laws shall be submitted in writing to the Executive Committee and these amendments will be discussed by the committee prior to the vote.

A copy of the current by-laws will be maintained on the website of the organization at all times.

## **ARTICLE IX – Order of Business**

1. President shall call the meeting to order.
2. Roll call of Executive Officers
3. New Members
4. Read and approve minutes
5. Report by officers
6. Report by Committee chairs
7. Unfinished business
8. New business

## 9. Adjournment

### **ARTICLE X – Restrictions & Prohibited Activity**

The following shall be prohibited by any member of the krewe at all times:

- a. No smoking on floats. Any member violating this shall be fined \$250.00.
- b. No illegal drugs will be allowed during any parade, ball, or other krewe activity.
- c. No intoxicated person shall be allowed to participate in the parade or appear on the ballroom floor.
- d. Unmasking on the float during a parade is prohibited.
- e. Any member assessed a penalty shall have ten days from the date the penalty is assessed to pay or said member shall be subject to expulsion.
- f. The Executive Board shall have the power to levy fines or place a member on probation for violation of the rules of conduct established by the organization.
- g. If a member appeals such a fine, the member must notify the Board in writing either electronically or by mail within fourteen days of the fine levied. A hearing of the appeal shall take place at the next Executive Officer Meeting.
- h. No member shall individually or as a group use any purpose to profit monetarily from the use of the name Maidens of Mischief, our emblem, logo or any other item belonging to the organization without written consent of the Board.

### **ARTICLE XI – Ball**

Dress for the ball will be the following:


All women shall wear floor length formal dresses only (no cocktail length dresses) for her to be allowed admittance to the ball.

All male attendees shall wear formal full dress tails (white tie, white shirt, white vest, black tails, black pants, black shoes, and black socks).

All persons tendered an invitation must be twenty-one years of age on the day prior to the ball. Proof of age may be required prior to entry.

This Constitution and By-Laws was written and adopted for the Maidens of Mischief on this the \_\_\_\_\_ day of \_\_\_\_\_, 2023.


Signed into Order by:

  
[Heather Hill \(Jun 21, 2023 11:58 CDT\)](#)

Heather Hill, President

Jennifer Stringer

Jennifer Stringer, Vice-President

  
[Jennifer Harper \(Jun 22, 2023 11:05 CDT\)](#)

Jennifer Harper, Secretary

  
Jennifer King, Treasurer

Susan Dorroh


Susan Dorroh, Parliamentarian


Cady Means


Cady Means, Community Liaison


Barrie Nichols

Barrie Nichols, Membership Liaison

**Signature:**   
Barrie Nichols (Jun 22, 2023 10:04 CDT)  
**Email:** barrie\_nichols@hotmail.com

**Signature:**   
Cady Means (Jun 22, 2023 11:02 CDT)  
**Email:** cady.workman@gmail.com

**Signature:**   
Jennifer Stringer (Jun 22, 2023 11:11 CDT)  
**Email:** jkstringer75@yahoo.com

**Signature:**   
Susan Dorroh (Jun 22, 2023 12:08 CDT)  
**Email:** susandorroh@1percentlists.com












# Maidens of Mischief By-Laws


Final Audit Report

2023-06-22

Created:	2023-06-20
By:	Jennifer King (jennifer@kingplc.com)
Status:	Signed
Transaction ID:	CBJCHBCAABAA_QQ2LxgFMcvo7qUTCU51XbEu8s8I3dZv

## "Maidens of Mischief By-Laws" History


-  Document created by Jennifer King (jennifer@kingplc.com)  
2023-06-20 - 1:09:41 AM GMT- IP address: 166.194.200.72
-  Document emailed to heather@hillssellthebeach.com for signature  
2023-06-20 - 1:15:10 AM GMT
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2023-06-20 - 11:50:13 AM GMT- IP address: 104.28.32.104
-  Signer heather@hillssellthebeach.com entered name at signing as Heather Hill  
2023-06-21 - 4:58:05 PM GMT- IP address: 198.28.183.35
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Signature Date: 2023-06-21 - 4:58:07 PM GMT - Time Source: server- IP address: 198.28.183.35
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2023-06-22 - 8:04:02 AM GMT- IP address: 104.28.33.45
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Signature Date: 2023-06-22 - 4:02:24 PM GMT - Time Source: server- IP address: 174.203.69.191

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Signature Date: 2023-06-22 - 4:05:33 PM GMT - Time Source: server- IP address: 170.249.146.119

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2023-06-22 - 5:08:34 PM GMT- IP address: 142.190.85.234

 Document e-signed by Susan Dorroh (susandorroh@1percentlists.com)

Signature Date: 2023-06-22 - 5:08:36 PM GMT - Time Source: server- IP address: 142.190.85.234

 Agreement completed.

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